

NATURAL IMAGES

Portrait Photography by Karen D. Butts

www.naturalimagesbykaren.com ~ (281) 890-8151 ~ Cell (713) 562-2931 ~ email: naturalimages@att.net

Portrait Agreement, Studio Policies & Liability Release

Last Name		First Name		Focus	
Subject				Session Date	
Mailing Address				City/State/Zip	
Cell Phone				Other Phone	
Email Address					

Your session fee includes:

- Pre-portrait Consultation to bring forth ideas and input to ensure a successful session
- The Portrait Session Itself
- Post Session Image Preparation
- In-Person Presentation Appointment
- Final preparation of images ordered

Portrait Studio Policies

Please initial below. Must be initialed before any session may be completed.

I have received a copy of your studio polices.

Usage of Images

Karen Butts, Master Photographer, Certified Professional Photographer, is an artist and as such requests that the work she creates be allowed into art exhibits, displayed in her studio, entered into print competitions and other places that her work is featured regularly. The work is always showcased in the best possible way and will never compromise or jeopardize the photographer's hard earned reputation. Confidentiality in advertising is always maintained.

I have read this two page portrait agreement and agree to comply with all policies and information included. I also agree that the photographer may use any images created during my commissioned session for display, advertisements, exhibits, sale or trade or other use as deemed appropriate by Jewel Images. I agree these images can be used without any additional compensation to me.

Print Name	Date
Signature	

(If under 18, we will need a parent or legal guardian's signature.)

Studio Policies & Terms

1. The session fee and print credit are due when you book your session and will guarantee your appointment date. The session fee pays for the time and talent of the photographer before and during the session and for your in-person presentation appointment. The print credit goes toward whatever you decide to order. Session fees are non-refundable, however with a 48 hour notice, it can be rescheduled in case of an emergency.
2. If you have a sick child on the day of the session, please call to reschedule. If you try to keep the appointment, we will most likely request that you reschedule if we notice your child is sick. Sick or uncomfortable children do not like to be photographed and we know that you will not love your portraits nearly as much as if he or she was in good health.
3. Please bring only the subjects to be photographed to the session. This is especially important with children, as Karen will need their full attention on her rather than looking at other members of the family. Of course, parents are always welcome!
4. You agree to hold harmless, Karen Butts and Natural Images from any dispute in the event you become injured during your session or while on the studio premises. Natural Images will not be held liable for any injury incurred by you or your family, or any damage to your property during the photo session or while on studio premises.
5. You will view your portraits at a Portrait Presentation. You will be asked to order at this time. Please make sure all decision makers are present, as **additional ordering appointments incur a \$50 fee; \$75 for weekends**. Once your order is placed in-person and with the designated minimum order, all unordered images are purged after 30 days.
6. While Karen does capture many images during your session, you will see only those images selected by her, the artist, for previewing. She carefully renders each image to ensure maximum artistry and technical perfection. Images with eyes closed, heads turned, duplicates, etc. will not be shown and are removed from my archives permanently after the artist rendering is complete.
7. Due to the custom nature of the work, at least a payment of 50% down for your order must be made at the time of your order. Once an order is sent to the lab, it is deemed non-refundable. Payments may be made with cash, check or credit card.
8. Design work and custom graphics will be approved for color and layout in-person on her professionally color calibrated monitor at the ordering appointment. Only font style, spelling and wording may be approved through electronically emailed proof.
9. Please allow 4 weeks for your regular order to be completed and up to 12 weeks for a painting. Your portraits are an investment and an heirloom that should not be rushed. You will be notified by telephone or e-mail when your order is ready for pickup.
10. All **Ordered** images are kept on file for two years. **Un-ordered** images are removed from our archives after 30 days. **Re-orders** placed more than 60 days after the preview appointment, require a minimum \$150 re-order.
11. The Copyright Act protects photographers by giving us the exclusive right to reproduce your photographs unless you **purchased** the digital files. Violations include, but are not limited to, making illegal copies, scanning, printing from home or downloading from our website. It is illegal to copy or reproduce these photographs in any manner without permission and violators of this Federal Law will be subject to its civil and criminal penalties. Please understand, that the photographer wishes to maintain complete control over the print quality, finishes and presentation of the images and any reproduction outside of the studio may lower the quality of the image and scar our reputation for providing superior portraits.